



## Student Instructions:

**\*\*\*Students who are in Grade 8, International Students, BWC, ACE-IT and White Caps will be given a locker on Tuesday, September 4, 2018. They do not need to select a locker as it will be assigned for them.**

Students can access the application to select their locker and with some care and planning.

1. Go to web site <https://bcs.lockerassignment.com/>
2. Login using your student number as the user id and your birthdate as the password. For example, if your student number is 12345 and your birthdate is December 30, 2001, your user id would be "12345" and your password would be "20011230". Format (YYYYMMDD)
3. Select a zone of the school in which you would like to have a locker. Note that as the availability of lockers in a zone the zone buttons will change from **Yellow** (many lockers available), to **Orange** (over 50% of lockers capacity assigned) to **Red** (no lockers available in zone).
4. When a zone is selected the available lockers will be listed. A locker entry that is **Green** is an empty locker. Once you have selected a locker you will be shown the locker combination. You can login at any time to see your assigned locker and combination.
5. You cannot change your locker through the online application once you have selected it.

**Locker Assignment will be available Monday, August 27, 2018 @ 7:00am.**